

This application must be completed and signed by a parent or guardian before a participant can engage in classes and programs sponsored by the Spartanburg County Parks Department. We want you to enjoy your recreation program. However, your SCPD program may involve strenuous physical activity and/or exposure to natural and man-made hazards. It is important that the Parks Department staff has accurate information about any factors that will help them prepare for the activity (providing equipment of the correct size, etc.) or which may affect a participant's health and safety during the program. This information will not be shared with any agency or organization, other than emergency medical personnel. The application will be kept on file for one year from the date it is completed and will then be destroyed. A new application must be completed annually. If you have any questions regarding your child's health and ability to participate in a recreation program, please consult your personal physician.

First and Last name of Participant: _____

Date of Application: _____

1. Contact Information.

- a. **Participant Nickname:** _____
- b. **Home Phone Number:** _____
- c. **Parent/Guardian Name 1:** _____
- d. **Parent/Guardian Name 2:** _____
- e. **Parent/Guardian Cell Phone:** _____
- f. **Parent/Guardian Email Address:** _____
- g. **Parent/Guardian's Driver's License Number:** _____
- h. **Emergency Contact 1 Name:** _____
- i. **Emergency Contact 1 Phone Number:** _____
- j. **Emergency Contact 2 Name:** _____
- k. **Emergency Contact 2 Phone Number:** _____
- l. **Code word (to be given to someone allowed to pick up child):** _____
- m. **DO BOTH PARENTS HAVE PERMISSION TO PICK CHILD(REN) UP?** Yes ___ No ___
If no, please list which parent CANNOT pick up: _____
(Proof of custody required.)

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Recreation Program Policy



1. **Program Fees and Forms:** Fees charged will be approved annually by the Spartanburg County Council. To participate in a program, program fees must be paid in full and all required forms filled out completely.
2. **Regulations:** The Parks and Recreation Director or his designee is authorized to develop and promulgate regulations for the conduct of recreation programs, in order to ensure public health and safety. In order to remain a participant, participants must follow all Parks Department regulations and adhere to program supervisor instructions.
3. **Refusal to Serve:** If, in the opinion of the Parks and Recreation Director or his designee, after reviewing information submitted or upon report of inappropriate behavior, the Parks and Recreation or designee believes that participation by a citizen in a recreation program or activity would constitute an unacceptable risk for the Parks Department and Spartanburg County, the Parks and Recreation Director or his designee may disallow participation in the program or activity. Any fees paid by the citizen will be promptly refunded.
4. **Cancellation/Refund Policy:** Full refunds are issued if the Parks Department cancels a class, activity or program. Classes, activities and programs costing less than \$15 are not eligible for a refund. No refund will be given for participant cancellations made the week of the event or for a “no show.”
5. **Medical Costs:** The parents/guardians of participants are responsible for any evacuation, medical or hospital costs arising out of any bodily injury or property damage sustained during their child’s voluntary participation in a Parks Department program. Recreation program descriptions, including the associated risks of the program, are available on the Parks Department website, www.spartanburgparks.org.
6. **Health Information Disclosure:** The parents/guardians of participants are responsible for disclosing any/all medical/health issues to Parks Department staff on the Health Information portion of this application. Participants will be required to carry and self-administer all necessary personal medication and/or protective medical supplies (such as ointments, sunscreen, etc.) while involved in Parks Department activities, and will be responsible for making all decisions regarding his/her own appropriate precautions. It is the parent/guardian’s responsibility to ensure their child is covered by a travel and/or health insurance plan – including emergency medical evacuation - for the duration of the recreation program.
7. **Program Descriptions:** A description of the content, regulations and probable physical demands for all programs is available on the Parks Department website, www.spartanburgparks.org. Printed information may also be obtained from Parks Department staff members. Parents/guardians of participants under age 18 are responsible for deciding whether or not their child is physically able to participate in the recreation program.
8. **Alcohol, tobacco and illegal drug use:** Participants under age 18 will not bring, buy, sell, use, or consume alcohol, tobacco, illegal drugs, or recreational drugs while participating in a Parks Department program. Because the use of alcohol or drugs may constitute a danger to participants, if a participant exhibits behavior that indicates they may be under the influence of alcohol or illegal drugs, the participant may be asked to leave the program or may be barred from future Parks Department recreation programs.
9. **Safety and program direction:** Leave No Trace. Leave No Trace (LNT) principles, values and guidelines will be practiced in programs occurring outdoors. A copy of these principles is available on the Parks Department website.

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